

# PRESTON BROOK PARISH COUNCIL

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18 November 2021

To: **Members of Preston Brook Parish Council**

Dear Councillor,

Dated this eighteenth day of November 2021, you are hereby summoned to attend a meeting of Preston Brook Parish Council to be held at 19.30 on the twenty-third day of November 2021 to transact business on the agenda.

The meeting will be held in Preston Brook Village Hall, Sandy Lane, Preston Brook, Runcorn, Cheshire, WA7 3AW.

## **Note to Councillors:**

*If you are unable to attend the meeting, please notify the Proper Officer of your apologies.*

## **Note to Public:**

*Members of the public wishing to address the Council are advised to notify the Proper Officer before 10:00 on the day of the meeting outlining the representation they wish to make. Permission to speak at the meeting will be at the discretion of the Council. Public participation session at a meeting shall not require response or debate and should focus on matters relating to items on the agenda. All participants are restricted to a maximum of three minutes. Please note that the Council may not be able to answer any questions on a particular topic if the council has not considered or resolved the matter at a prior meeting. Should this be the case, the Council will advise correspondence with the Proper Officer to request the item be debated at a future meeting. If the question is considered outside the remit of Preston Brook Parish Council, residents will be referred to Halton Borough Council or another appropriate body.*

Yours sincerely,



Luke Trevaskis  
Proper Officer

TO CONTACT THE PROPER OFFICER, PLEASE EMAIL  
[clerk@prestonbrookparishcouncil.gov.uk](mailto:clerk@prestonbrookparishcouncil.gov.uk)

## AGENDA

1. **Apologies** - to record apologies for absence.
2. **Declarations** - to record declarations of members' interests of a pecuniary or non-pecuniary nature in accordance with the Localism Act 2011 (Sections 26-34 and Schedule 4).
3. **Police** -
  - i) to receive and note a report on crime statistics
4. **Minutes** - to confirm and sign as a true record the minutes of the last meeting.
5. **Finance** -
  - i) to note the bank mandate change has not yet been signed and submitted by members to provide the Proper Officer with access to Unity Trust.
  - ii) to consider and approve the payment schedule.
  - iii) to consider projects for 2022-2023 that will require consideration for the budget setting in January 2022.
6. **Village Hall** - to note the Council's recent visit to a neighbouring village hall and consider a formal approach to the current Village Hall Committee to engage in discussions about the future.
7. **Planning** -
  - i) to consider that a forthcoming formal planning submission for a proposed telecommunications communications installation by WHP Telecoms Ltd at Preston on the Hill will be submitted and agree actions.
  - ii) to consider Planning Application 21/00612/COU and agree any representations.
8. **Highways** - to receive an update regarding traffic calming requests following the visit from an officer of Halton Borough Council at the prior meeting.
9. **Queen's Jubilee** - to consider the Queen's Jubilee and agree actions.
10. **Cheshire Fire Authority Action Plan** - to consider the Annual Action Plan 2022-23 consultation for Cheshire Fire Authority.
11. **Cheshire Police and Crime Plan 2021-2022** - to receive the Cheshire Police and Crime Plan 2021-2024.
12. **Ward Councillor Report** - to receive a report from ward councillors regarding issues affecting residents within the boundary of Preston Brook PC.
13. **Public Forum** - to consider representations from members of the public which have been submitted to the Proper Officer by 10:00 on the day of the meeting and to note each representation is restricted to three minutes.
14. **Next Meeting** - to consider items for the agenda of the next meeting.